

Section 1: Confidentiality

Your Name: _____

1. If a parent makes an appointment for a student, they can be notified if the student does not show up. True False
2. Student workers can release medical records to an attorney if they witness the patient signing the Student Health Center's Release of Information form. True False
3. Student workers are authorized to read through any part of a patient's medical record (chart) if they are putting up that chart or preparing the patient to see a provider. True False
4. When calling a patient out of the waiting room, staff members should use the client's first and last name. True False
5. Patient teaching should be performed in the exam room. True False
6. Nurse Technicians must have the verbal permission of the patient prior to entering the exam room and obtaining vital signs and performing patient intake. True False
7. The name on the patient's chart should not be visible when placed in the door after performing patient intake. True False
8. Student workers may not discuss specific patient appointments or visits outside the Health Center. True False
9. All record transfers require the written permission of the patient. True False
10. Staff members should moderate their voices so that identifying patient information cannot be overheard by individuals in the waiting room or patient service areas. True False
11. What actions should a Nurse Technician take if they pick up a chart and see the name of a friend who has come to the Student Health Center for anxiety attacks?

12. What actions should a Clerical Assistant take if they see student workers pulling charts they are unauthorized to pull and looking through those medical records?
